

TO: Mayor and City Council
THROUGH: Matt Fulton, City Manager
FROM: Police Department
DATE: March 24, 2015
SUBJECT: West St. Paul Winter Fun Fest Events



BACKGROUND INFORMATION:

The South Robert Street Business Association is planning the 1st Annual West St. Paul Winter Fun Fest. South Robert Street Business Association has made the following requests to the City for this event. The event is scheduled for February 20, 2016, 4:00 p.m. – 8:00 p.m. at Marthaler Park.

- Allow Special Event Permit,
- Allow Alcohol Permit,
- Allow skating and sledding,
- Allow fireworks,
- Allow raffles,
- Allow a food truck,
- Waive any fees associated with the Special Event Permit (no fees have ever been calculated for this type of permit),
- Waive any fees associated with the On-Sale Temporary Outside Service application.

FISCAL IMPACT:

Note: These are the fees that are requested to be waived.

Special Event Permit	000.00
On-Sale Temporary Outside Service	125.00
TOTAL	\$125.00

STAFF RECOMMENDATION:

If the Council has no concerns, approval of these items will authorize staff to work with the South Robert Street Business Association to implement this event.